

COMMISSION AGENDA

Item No: 5E
Meeting: 10/17/19

DATE: October 17, 2019

TO: Port Commission

FROM: Eric Johnson, Executive Director
Sponsor: Erin Galeno, Chief Financial & Administrative Officer
Project Manager: Paul Adams, Sr. Mgr., IT Infrastructure & IT Service

SUBJECT: REQUEST AUTHORIZATION TO ENTER AN AGREEMENT FOR DATACENTER SPACE AND SERVICES

A. ACTION REQUESTED

Request authorization to contract with Optic Fusion for datacenter space and services in the amount not to exceed \$1,855,980.00 plus Washington State Sales Tax for 60-month service term from January 1, 2020 to December 31, 2024.

B. BACKGROUND

In 2007 the Port entered into a contract for datacenter space and services at Optic Fusion, an IT colocation services company located in downtown Tacoma. The datacenter is the centralized location for much of the Port's file, database and application server infrastructure, business critical records and data storage, communications systems, and network equipment. The datacenter at Optic Fusion provides a secure, scalable facility and is monitored 24/7.

The current contract was approved by the Port of Tacoma Commission in October 2014 and is due to expire on December 31st, 2019.

The Port issued an RFP in August 2019 for datacenter space and services. Two proposals were received, and Optic Fusion was selected as they best met the services required and offered a competitive cost.

C. FINANCIAL SUMMARY

The term of the contract is 60 months, from January 1, 2020 through December 31, 2024, and may be renewed for two additional five-year terms.

The requested not to exceed amount allows for the current services to be maintained and a 5% contingency for future data circuits.

\$1,767,600.00 = Bid

\$88,380.00 = Contingency

\$1,855,980.00 = Total

The Port of Tacoma, Information Technology Department has budgeted for these costs within the Information Technology Department. The cost of providing these services to the NWSA are included in the Port of Tacoma to NWSA support service agreement.

This new agreement represents less than 2% increase in estimated total monthly cost of service.

D. ECONOMIC INVESTMENT / JOB CREATION

Optic Fusion employs 14 staff at the Tacoma site.

E. ALTERNATIVES CONSIDERED AND THEIR IMPLICATIONS

Alternative 1: Onsite to Cloud Migration.

Although the Port has many cloud-based systems and services, the Port continues to require a physical onsite datacenter as we have systems that are not supported in the cloud. For example, video management system, gates and controls (badging system) and an analog phone system.

Alternative 2: Build a Port owned datacenter.

The Port Administration Center does not have the physical space or the power capacity to meet our datacenter needs.

F. NEXT STEPS

Upon authorization prepare a Purchase Order to Optic Fusion not to exceed \$1,855,980.00 plus Washington State Sales Tax with the option for two additional five-year terms.